**Term of Reference for Constituency Representatives**

**1. What is the Global Fund?**

An innovative financing institution that provides major funding to national disease programs for HIV and AIDS, tuberculosis and malaria. The Global fund was created in 2002 as a partnership between government, private sector, NGOs and international agencies with a secretariat at in Geneva, Switzerland

**2. What is the Country Coordinating Mechanism (CCM)?**

The CCM is the core mechanism in the Global Fund model of multi-stakeholder partnership. It brings together stakeholders from government, civil society and the private sector to coordinate the development of country proposals and exercise oversight of grant implementation. Since its inception, the Global Fund has emphasized the principle of country ownership in the design and implementation of grants. The Global Fund framework document emphasizes both participation and accountability as critical elements necessary for effective grant implementation. Inherent in these principles is the good governance and civil society participation.

**3. Guiding Principles**

The term of reference for the constituency is built on the six “c” of meaningful community engagement:

* ***Capability***: The members are capable of dialogue.
* ***Commitment:*** Mutual benefit beyond self- interest.
* ***Contribution:*** Members volunteer and there is an environment that encourages members to ‘have a go’ or take responsibility/risks.
* ***Continuity:*** Members share or rotate roles and, as members move on, there is a transition process that sustains and maintains the community corporate memory.
* ***Collaboration:*** Reliable interdependence. A clear vision with members operating in an environment of sharing and trust.
* ***Conscience:*** Embody or invoke guiding principles/ethics of service, trust and respect that are expressed in the actions of the community.

**4. Roles and Responsibility**

The non-government organization and informal networks have a long history of involvement in public health and have proven to be successful in providing innovative ways to reach marginalized and hard to reach populations, particularly where government delivery channels are weak or non-existent. The Non-government organization comprise of advocacy organizations, a range of professional and community associations, faith-based organizations and academia. In addition to the generic roles prescribed in the governance manual of Bhutan CCM, the constituency representative will:

***Governance and Representation***

* Represent the interest and agenda of the constituencies during the CCM meetings.
* Review and provide feedbacks to the respective constituencies on the decision of the CCM.
* Represent the constituency at the national, regional and global forums.
* Attend meetings as and when called by the chair, and arranged by the CCM secretariat

***Advocacy and Communication***

* Facilitate regular exchange of information within and among various constituencies
* Alert members to capacity building and funding opportunities
* Be a conduit for voices from affected communities
* Supporting members to more strategically document their activities
* Provide and share learning and experiences with the constituency members.
* Lead the development of a constituency engagement plan.