

Minutes of the stakeholders Meeting held on the 15th June 2007.

As a part of assessment of PR by the LFA a stakeholders meeting was organized by the Project Management Unit of the GFATM. The main purpose of the meeting was to assess the implementation capacity of the stakeholders by the Local Fund Agency. The meeting was also called to discuss on the work plan & the draft MoU to be signed between the stakeholders, MoH & DADM.

The following members were present during the meeting:

1. Mr Rinchen Dorji , Non Formal Education , MoE
2. Mr Kinley Dorji, GFATM, Coordinator
3. Mrs Deki Wangmo , Dy Director , RIHS
4. Mrs Jambay Zangmo, DADM
5. Mr Kado Zangpo , HMIS
6. Dr Pem Tenzin , RBA
7. Dr Gampo Dorji, STD/AIDS
8. Lopen Tashi Galay, Dratsang Lhengtshog.
9. Mrs Rinzin Wangmo, DYS,MoE
10. Ms Kunzang Wangmo, DHR, MoLHR.
11. Mr Chewang Rinzin, TB,DoPH.
12. Mr Madan Sharma, Local Fund Agent.

Recommendations & Discussions:

1. Mr Madan Sharma, the LFA sensitized the stakeholders on their roles & responsibilities in implementing the project. He also mentioned that it was imperative to have a common MoU signed for the smooth implementation of the planned activities.
2. The LFA also briefed all the stakeholders on the importance of proper M&E through regular reporting of the progress reports to the PMT.
3. Mrs Rinzi Wangmo from the Department of Youth & Sports informed the forum on the need to incorporate changes in the work plan in terms of moving from one quarter to another. To this effect, the forum agreed that all the members to make necessary changes to the work plan if any for submission to GFATM for endorsement.
4. It was also agreed that stakeholders will contact the PMT for all sorts of technical support in implementing the planned activities.

5. The GFATM Coordinator requested all the members to appraise the respective heads of agencies on the GFATM activities.
6. The meeting also felt the need to strengthen the PMT through the recruitment of additional staffs.
7. Since budgetary process was seen lengthy, the meeting recommended that PMT identify a member from the Department of Budget as an additional stakeholder.
8. It was agreed that separate meeting will be held for the stakeholders on the work plan for the Phase I of the support.
9. It was also agreed that HMIS will assist in the development of the reporting forms once the M&E consultant is recruited.