

Minutes of the 10th Quarterly Stakeholders' Meeting.

28th September 2010.

Ministry of Health, Thimphu.

The 10th Quarterly Stakeholders' Meeting was held on 28th September 2010 at the Ministry of Health, Mini-Conference hall at 10:00 am.

Attendees:

1. Ms.Choki Lhamo, Labour Officer. Department of Labour, MoLHR.
2. Captain Deychen Choden. Royal Bhutan Police.
3. Mrs. Karma Dechen, Sr. PO. Department of Youth and Sports, MoE.
4. Mr. Tobgay Wangchuk. Sr. Lab technician, Royal Bhutan Army.
5. Mr. Tashi Tshering. AIMO, ICB, MoH.
6. Mr. Ugyen Tshering, PO, Dratshang Lhentshog.
7. Mr. Sonam Wangdi, APO, NACP, DoPH, MoH.
8. Mr. Kinley Dorji, Project Coordinator, GFATM, MoH.
9. Mr. Cheku Wangchuk, PMT, MoH
10. Mr, Jigme Thinley, PMT, MoH.

Presentation on Approved Year 3 Budget and the procedure for Fund Release- by Project coordinator.

The GFATM Project Coordinator presented the Approved year 3 work plan for each Sub-recipient, along with the targeted indicators.

The following were discussed with the stakeholders:

- The Department of Youth and Sports, Ministry of Health were once again informed that under the indicator “Young people reached by life-skill based HIV/AIDS education in schools-grade 7 and above and Number of teachers trained on life skill based HIV/AIDS education” the number of students trained by the trained teachers in their respective schools will be taken into consideration.
- The Ministry of Labour and Human Resource was recommended to count the numbers of unemployed and job seekers distributed with HIV/AIDS awareness templates, booklets or vouchers distributed to the job seekers.

- They delay of fund disbursement from the Global Fund was explained to the stake holders, and the importance to submit the report on time.
- The Stakeholders were once again requested to conduct the activities accordingly to the approved work plan, (time and place)
- The stakeholders were also recommended to request release till quarter 12, but were informed that release will be made on quarterly basis.
- Targets achieved with fund support from to other source other than GF can be counted as well.
- The Department of Labour, was requested to implement SDA 1.2.5 “Refresher ToT for Vocational Centre teachers” latest by November.
- As per the request by the Royal Bhutan Army, under SDA 1.5.1 “Development and Printing of HIV information package” of 1000 copies, it was decided that the printing to be carried out by the Ministry of Health with an official request letter from the RBA.
- The RBA was recommended to submit more detailed, evidence based report here after and was also asked to submit the signed Memorandum of Understanding (MoU) for Phase 2 before any fund release request.
- An error in the National budget code for SDA 1.5.2. “Capacity building of women police volunteers” was found, and was recommended to put it under an appropriate budget head, as it’s been planed and approved for ex country training. PMT to follow on it. (45.02 to 45.01)
- As there were two separate activity and budget to Attend regional GFATM meetings for the Royal Bhutan Police focal persons the Under SDA 1.5.7, it was decided that one to be allocated to the Royal Bhutan Army.
- The plan to train the focal person from the Sub Recipient, the accounts person and the programme officer on PUDR in October or November was also discussed with the stakeholders, and all agreed it would be help everyone. (training to be conducted by LFA from Nepal)

- It was also decided that the reporting format of the sub-sub recipients to be developed and formulated by the respective sub recipients according to their need.
- The budget supplementary breakdown for year 4 and 5 to be processed and submitted before 8th October 2010.
- All stakeholders were requested to submit the targets on the indicators for quarter 11, including all the backlogs of quarter 9 and 10.
- Once again the stakeholders were reminded about the importance of the participants list for any activity carried out. Especially the PTM was not able to get any concrete report from the RBA.
- The meeting was then adjourned with the Project Coordinator thanking all the participants for their presence.

Tashi Delek